Course: Advanced Leadership Issues: EMS

July, 1996

Standard	Reference	Remarks
1021—2-1.1	IG 1-6; SM 1-3; SM 1-7; I	General Prerequisite Knowledge
1021—2-1.2	SM 3-8; SM 3-9; IG 3-4	General Prerequisite Skills
1021—2-2	IG 5-3; SM 5-3	Human Resource Management
1021—2-2.2	IG 4-16; SM 5-7	Assign tasks or responsibilities to unit members
1021—2-2.4	IG 4-17; SM 5-7	Recommend action for member-related problems
1021—2-2.5*	SM 5-7; IG 4-16; IG 7-11	Apply human resource policies and procedures
1021—2-2.6	IG 4-15; SM 5-7	Coordinate the completion of assigned tasks and projects by members
1021—2-3	IG 5-6; SM 5-12	Community and Government Relations
1021—2-3.1	IG 5-6; SM 5-12	Initiate action to a citizen's concern
1021—2-3.2	SM 5-10; IG 5-5	Respond to public inquiry
1021—2-4	IG 4-16; SM 5-7	Administration
1021—2-4.1	IG 7-11	Implement a new development policy at the unit level
1021—2-4.2	IG 4-7	Execute routine unit-level administrative functions
1021—2-7*	IG 5-6; SM 5-10	Safety
1021—2-7.1	IG 5-6; SM 5-10	Apply safety regulations at the unit level
1021—2-7.2	SM 5-13; IG 5-6	Conduct an initial accident investigation
1021—3-1.1	IG 6-4	General Prerequisite Knowledge
1021—3-1.2	SM 6-3	General Prerequisite Skills
1021—3-2.1	IG 4-16; IG 5-6; SM 5-10	Initiate action to maximize member performance and/or correct unacceptable performance
1021—3-4	IG 2-3; SM 2-3	Administration
1021—3-4.1	IG 5-6; SM 5-10	Prepare recommendations for changes to an existing policy or procedure
1021—3-4.2	SM 2-4; IG 2-7	Prepare a budget request
1021—3-4.4	IG 5-5; SM 5-11	Prepare a concise report for transmittal to a supervisor
1021—3-7	SM 5-10; IG 5-6	Safety
1021—3-7.1	SM 5-10; IG 5-6	Analyze a member's accident, injury or health exposure history
1021—4-1.1	SM 1-6; IG 1-5	General Prerequisite Knowledge

1021—4-1.2	IG 4-3; SM 5-3	General Prerequisite Skills
1021—4-2	IG 5-4; SM 5-6	Human Resource Management
1021—4-2.1	SM 2-3; IG 2-3	Establish personnel assignments to maximize efficiency
1021—4-2.2	IG 5-4; SM 5-6	Develop procedures for hiring members
1021—4-2.3	IG 5-4; SM 5-8	Develop procedures for promoting members
1021—4-2.4	IG 5-4; SM 5-8	Describe methods to facilitate and encourage members to participate in professional development to achieve their full potential
1021—4-3	SM 6-4; IG 6-4	Community and Government Relations
1021—4-3.1	IG 6-5; SM 6-5	Prepare community awareness programs to enhance the equality of life
1021—4-4	IG 2-3; SM 2-3	Administration
1021—4-4.1	IG 2-3; SM 2-3	Develop a budget
1021—4-4.2*	IG 2-7; SM 2-9	Develop a budget management system
1021—4-4.4	SM 3-6; IG 3-5	Direct the development, maintenance, and evaluation of a department record-keeping system
1021—4-4.5	SM 3-7; IG 3-5	Analyze and interpret records and data
1021—4-4.6	SM 2-5; IG 2-5	Develop a model plan
1021—4-6	IG 4-12	Emergency Service Delivery
1021—4-7	SM 5-10; IG 5-6	Safety
1021—4-7.1	IG 5-6; SM 5-10	Develop a measurable accident and injury prevention program
1021—5-2	SM 5-7; IG 5-5	Human Resource Management
1021—5-2.2	IG 8-6	Establish and evaluate a list of education and in-service training goals
1021—5-2.4	IG 8-7	Evaluate an incentive program
1021—5-3	IG 6-5	Community and Government Relations
1021—5-3.1	IG 8-7	Attend, participate, and play a leadership role in given community events…
1021—5-4.1	IG 8-6; SM 8-7	Develop a comprehensive long-range plan
1021—5-4.2	IG 8-6; SM 8-7	Evaluate and project training requirements, facilities, and buildings
1021—5-7	IG 5-6; SM 5-12	Safety
1021—5-7.1	IG 5-6; SM 5-12	Maintain, develop, and provide leadership for a risk management program